

NOTICE OF SMOKING INCIDENT

BUILDING: _____

DATE: _____

RESIDENT: _____

UNIT NO: _____

This notice is to inform management of _____ Apartments of the following smoking-related incident:

Description of incident:

- _____ 1. Smoking coming into rental unit
- _____ 2. Smoking observed in indoor common area
- _____ 3. Smoking observed in outdoor area
- _____ 4. Other:

Remarks/Detailed Description: _____

Please submit this form to the rental office.

Tenant

Date